

To Enter Results:

From home page

Push **Info Drug Test** button

Click **Result Mode** button

Type the item # in the Result Mode field

Hit tab and the **Proceed** button will turn red

If there are no corrections to be made*

Hit <enter>

Fill in the results fields using tab (not enter) to move through the fields

At **Easy Action** type S to save

Hit print **Certificate** button

The cursor will go to the **Result Mode** field

Enter the next item #

* If there are corrections to be made on the Card page, hit tab, the **Edit** button will turn red and hit <enter> to edit the Card fields. Save when editing is done.